



Software by Design

Nextcloud-Apps

Snacks & drinks — honour system

SnackCheck

User manual

Office kitchen: tap to book, catalogue, month-end close and payroll export.

Web AGPL · optional kitchen tablet (SNK2).

App version

1.0.9

Language

English

Date

28 August 2026

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Introduction

SnackCheck is an honour system for office snacks and drinks: employees book with a tap, kitchen managers maintain the catalogue and stock, and app administrators close months and export payroll CSV/XLSX for pay processing outside the app.

The web app is free of charge (AGPL). The optional kitchen tablet (SNK2 licence) is described in chapter 8.

App version

SnackCheck **1.0.9** (commit c9d5626), as of 28 August 2026.

1 Roles and permissions

Capability	Member	Kitchen manager	App admin
Book, My month	yes	yes	yes
Kitchen, catalogue, users	no	yes (site)	yes (all)
Periods, payroll export	no	no	yes
Settings, licence	no	no	yes

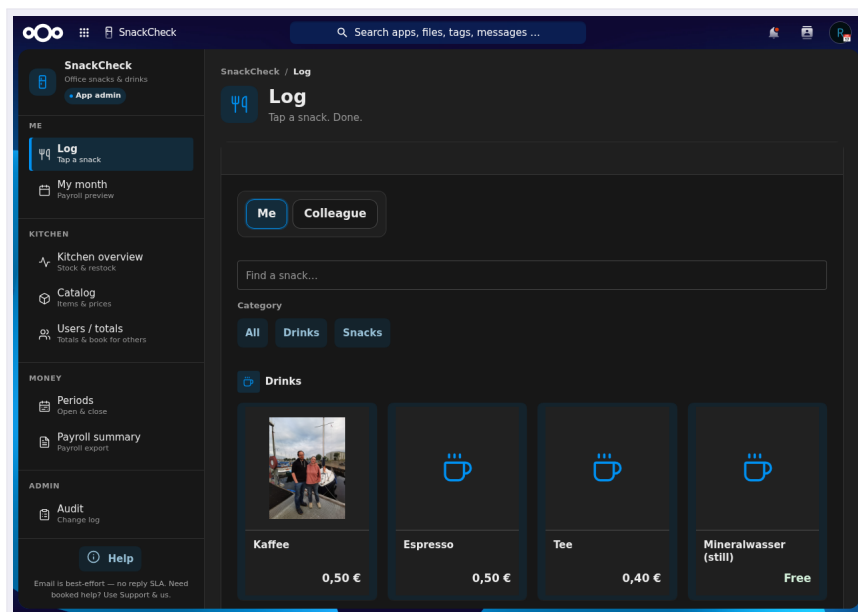
Member: access in *Open* mode or on the allowed user/group list.

Kitchen manager: app admin or manager of an active site (snk_sites).

App admin: NC system admin or listed under **App admins**.

2 Getting started

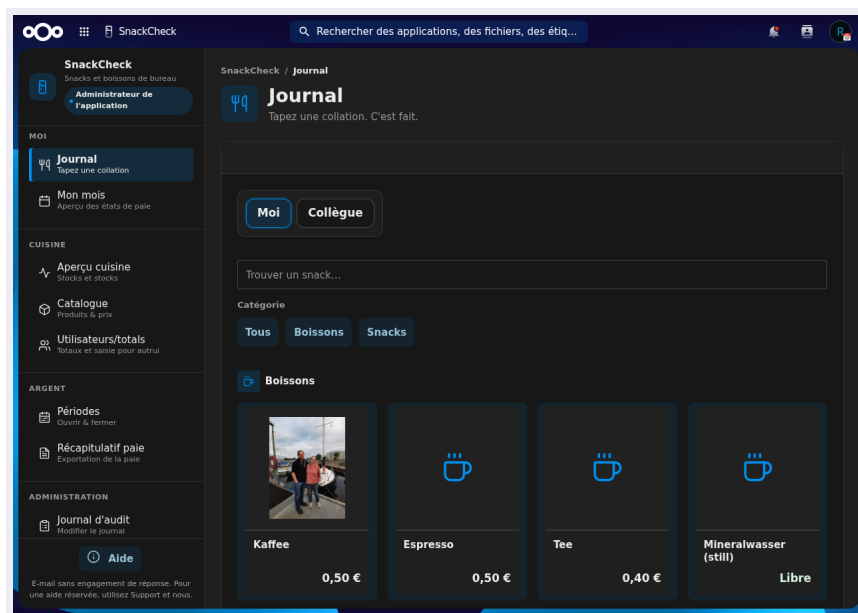
1. Open **SnackCheck** from the app menu.
2. As app admin: under **Settings** → **Access**, check access; open **Periods** if needed.
3. Create a catalogue under **Catalog** or import a starter catalogue.
4. Employees use **Log** for daily booking.



3 Booking

3.1 Book an item

1. Open **Log**.
2. If needed, choose the **Site** (multiple kitchens).
3. Tap a tile — the booking is saved immediately.
4. **Undo** within the configured time limit.



3.2 Closed period

If the period is closed, a notice appears — new bookings are not possible.

3.3 Hospitality (company pays)

For enabled users: toggle **Company** — the booking does not appear on personal payroll.

3.4 Substitution (manager)

Kitchen managers can book on behalf of colleagues (reason required).

4 My month

Under **My month** you see the open or most recently closed period: line items, gross, subsidy, deduction, remaining subsidy allowance.

SnackCheck
Snacks et boissons de bureau
Administrateur de l'application

Rechercher des applications, des fichiers, des étiquettes...

Mon mois · 2026-08 (#36)
Quelles retenues sur la paie cette période.

POUR DÉDUIRE
1,70 €
C'est ce que la paie prélève sur votre salaire pour cette période.

Comment on calcule

Ce que vous avez pris	1,70 €
Pour déduire	1,70 €

[Télécharger le PDF paie](#)
Transmettez ce PDF aux RH si un justificatif est demandé.

Votre consommation cette période

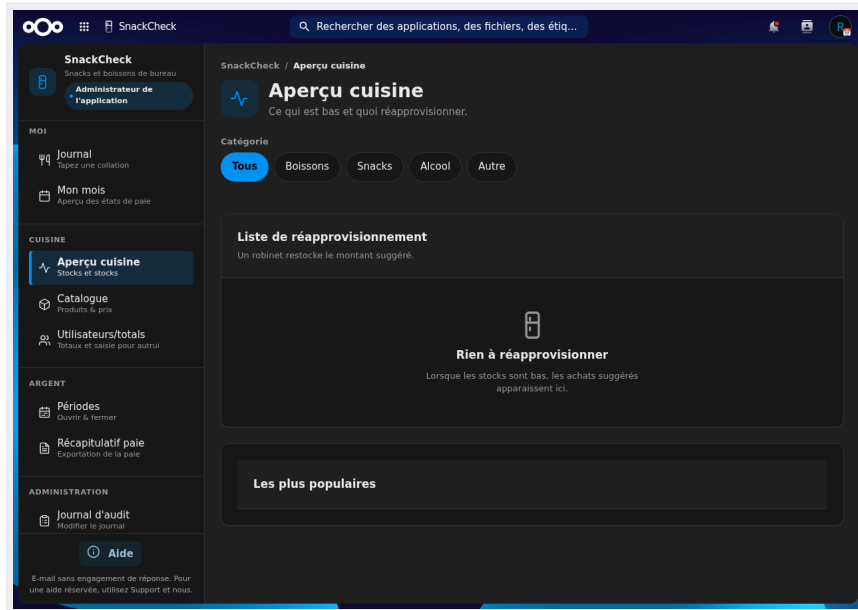
Article	Quantité	Somme	Quand
Nüsse	1	1,20 €	2026-08-28 10:54

Download PDF — personal overview for your records.

5 Kitchen and catalogue

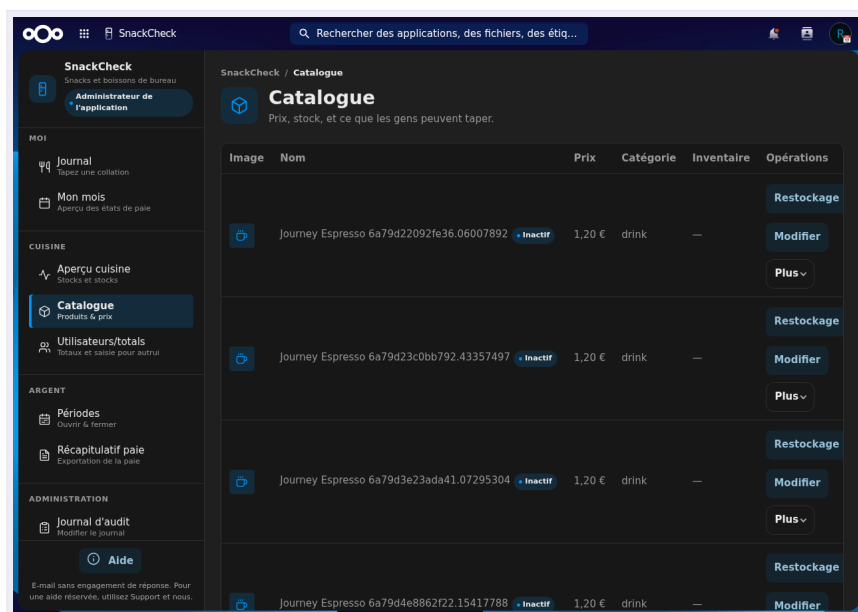
5.1 Kitchen overview

Kitchen shows popularity (7/14/30 days), refill hints and shopping list.



5.2 Catalogue

Add items: name, category (**Drink**, **Snack**, **Alcohol**, **Other**), price in cents, optional **Free**, par/stock, image, dietary tags.



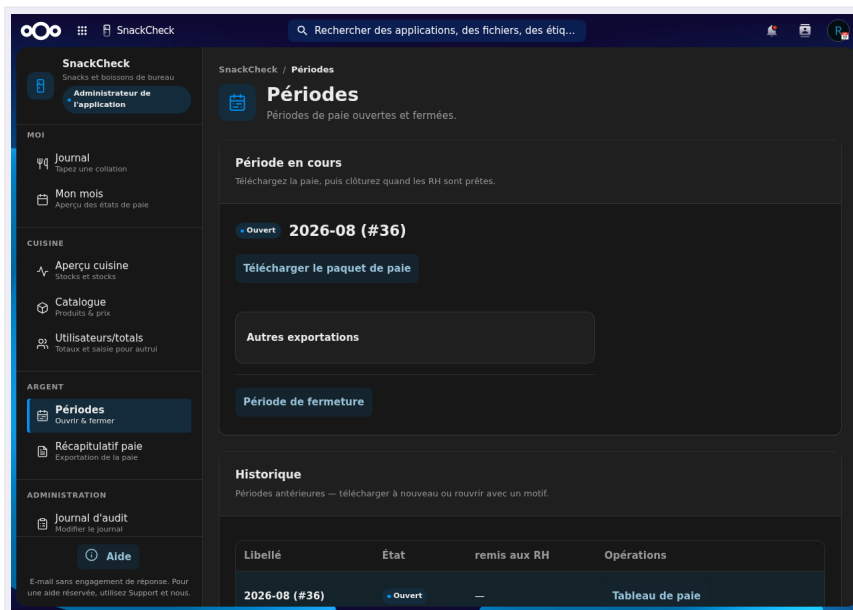
5.3 Users / totals

Per-person period totals; with **Privacy**, managers see totals only, app admins see details.

6 Periods and payroll export

6.1 Manage periods

Periods: **Open next period**, **Close** (with confirmation), **Reopen** (with reason), **Hand over to HR**.



6.2 Export

Payroll CSV/XLSX — cent-accurate, excluding hospitality and free items from personal payroll. No live DATEV posting.

6.3 Payroll overview

Payroll overview — aggregated by category and item.

7 Settings

Access Open or restricted; users/groups; app admins.

Subsidy & kitchens Monthly subsidy €; hospitality; multi-site.

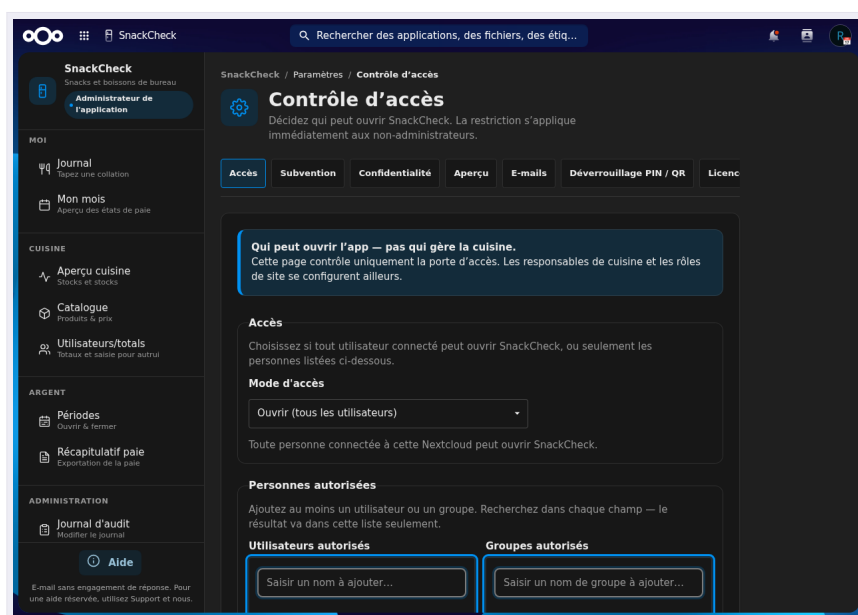
Privacy Totals only for managers.

Kitchen overview Time windows and refill horizon.

Reminder emails Pre-close digest; weekly refill mail.

Unlock PIN / QR For kitchen tablet.

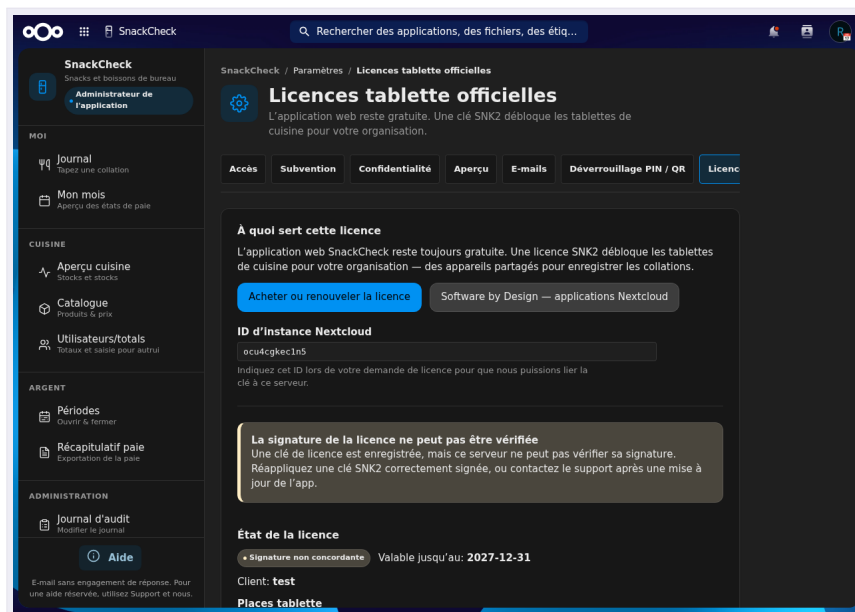
Official tablet licences SNK2 keys, register/revoke devices.



8 Kitchen tablet (companion)

The Android kitchen tablet is optional and requires an SNK2 device licence. The web app remains usable without a licence.

1. App admin: apply SNK2 key under **Official tablet licences**.
2. Register tablet, enter token `snkterm_...` in the kiosk app.
3. Set PIN or QR per person under **Unlock PIN / QR**.
4. At the fridge: unlock → book → automatic lock after idle.



Not a POS/cash register (TSE) — trust-based booking with export for HR only.

9 Errors, FAQ and glossary

Access denied Not on the allowed user/group list.

Period closed Wait for a new period or contact an admin.

402 / licence Tablet API only — web remains usable.

Unlock lockout Too many wrong PINs — progressive wait time.

9.1 Glossary

Period Payroll month for bookings and export.

Subsidy Monthly company allowance in cents.

Hospitality Company payment, not in personal payroll export.

SNK2 Licence key for registered kitchen tablets.

10 Accessibility

SnackCheck uses large tap targets at the fridge, contrast via NC tokens and keyboard use in forms. Tablet kiosk: focus on one-handed use and visible error text.

About Software by Design

Software by Design builds Nextcloud apps for organisations that want to host their own data — from time tracking and projects to inventory, fleet management and customer relations. Every app runs entirely on your Nextcloud instance; the web interfaces are free (AGPL).

Company

- **Website:** <https://nextcloud.software-by-design.de/>
- **Partner & quotes:** <mailto:info@software-by-design.de>
- **Report a bug / suggest an improvement:** <mailto:dev@software-by-design.de>

Support & how to contribute

SnackCheck remains free on your Nextcloud (AGPL). Bug reports and sensible ideas via GitHub or email are part of open-source maintenance — without a guaranteed response time.

In the app

Under **Settings** → **Help & support** (navigation chip may still read **Support us**) you find the same options as on our website: partner quote, onboarding, commissioned feature and voluntary support.

Check Partner (invoiceable)

If your organisation needs predictable help with an invoice — setup, hour packages, prioritised email — choose **Check Partner**. That is a professional service with quote and invoice, not a donation.

- Packages and terms on the support page: <https://nextcloud.software-by-design.de/en/support/>
- Request a partner quote: <mailto:info@software-by-design.de?subject=Partner%20inquiry>

Other invoiceable options

- **Onboarding & training** — remote setup or workshop for your team.
- **Commissioned feature** — scoped change with acceptance criteria and delivery date.
- **Official mobile & terminal licences** — where offered for SnackCheck; named seats with invoice.

GitHub Sponsors (voluntary)

Voluntary support without an invoice SLA — appreciated, but optional:

<https://github.com/sponsors/aSoftwareByDesignRepository>

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