



Software by Design

Nextcloud-Apps

Snacks & dranken — eerlijkheidssysteem

SnackCheck

Gebruikershandleiding

Kantoorkeuken: boeken, catalogus, maandafsluiting en loonexport.

Web AGPL · optionele keukentablet (SNK2).

App-versie

1.0.9

Taal

Nederlands

Datum

28 augustus 2026

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Inleiding

SnackCheck is een eerlijkheidssysteem voor kantoor-snacks en dranken: medewerkers boeken met een tik, keukenbeheerders onderhouden catalogus en voorraad, en app-beheerders sluiten maanden af en exporteren loon-CSV/XLSX buiten de app.

De webapp is gratis (AGPL). De optionele keukentablet (SNK2-licentie) staat in hoofdstuk 8.

App-versie

SnackCheck **1.0.9** (commit c9d5626), per 28 augustus 2026.

1 Roles and permissions

Capability	Member	Kitchen manager	App admin
Book, My month	yes	yes	yes
Kitchen, catalogue, users	no	yes (site)	yes (all)
Periods, payroll export	no	no	yes
Settings, licence	no	no	yes

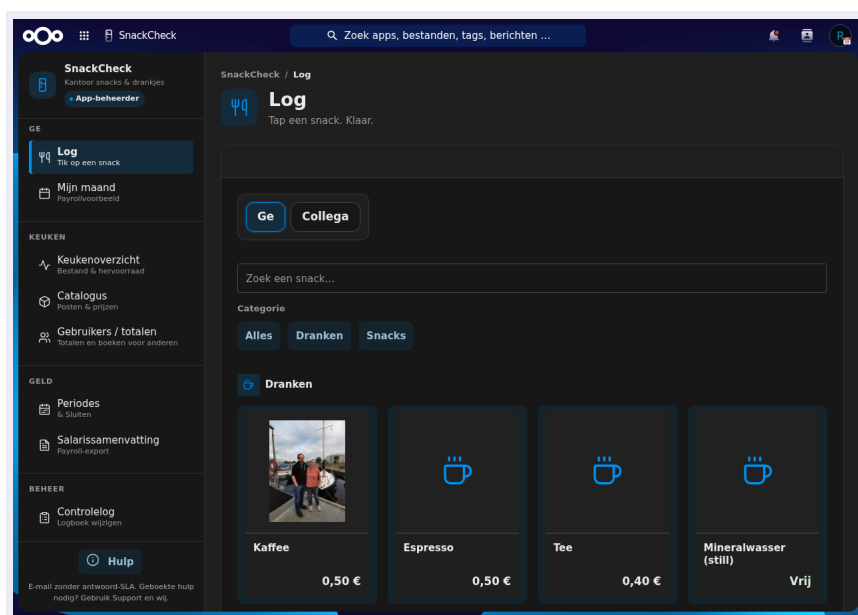
Member: access in *Open* mode or on the allowed user/group list.

Kitchen manager: app admin or manager of an active site (`snk_sites`).

App admin: NC system admin or listed under **App admins**.

2 Getting started

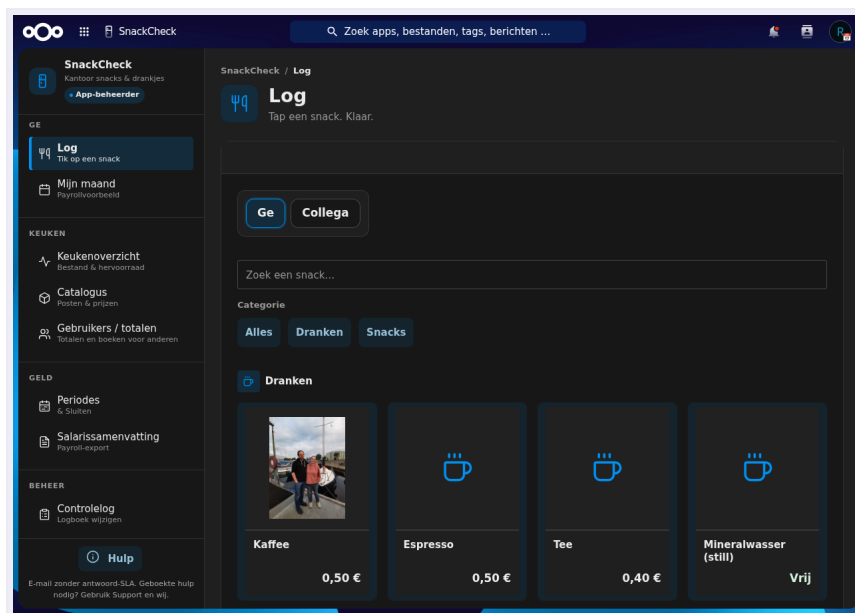
1. Open **SnackCheck** from the app menu.
2. As app admin: under **Settings** → **Access**, check access; open **Periods** if needed.
3. Create a catalogue under **Catalog** or import a starter catalogue.
4. Employees use **Log** for daily booking.



3 Booking

3.1 Book an item

1. Open **Log**.
2. If needed, choose the **Site** (multiple kitchens).
3. Tap a tile — the booking is saved immediately.
4. **Undo** within the configured time limit.



3.2 Closed period

If the period is closed, a notice appears — new bookings are not possible.

3.3 Hospitality (company pays)

For enabled users: toggle **Company** — the booking does not appear on personal payroll.

3.4 Substitution (manager)

Kitchen managers can book on behalf of colleagues (reason required).

4 My month

Under **My month** you see the open or most recently closed period: line items, gross, subsidy, deduction, remaining subsidy allowance.

SnackCheck / Mijn maand • 2026-08 (#36)

Mijn maand • 2026-08 (#36)
Welke loonsom zal deze periode aftrekken.

AFTREKKEN
1,70 €
Dit trekt de salarisadministratie deze periode van uw loon af.

Zo wordt het berekend

Wat je hebt geboekt	
Aftrekken	1,70 €

[PDF voor salaris downloaden](#)
Deel deze PDF met HR als ze om bewijs vragen.

Uw consumptie deze periode

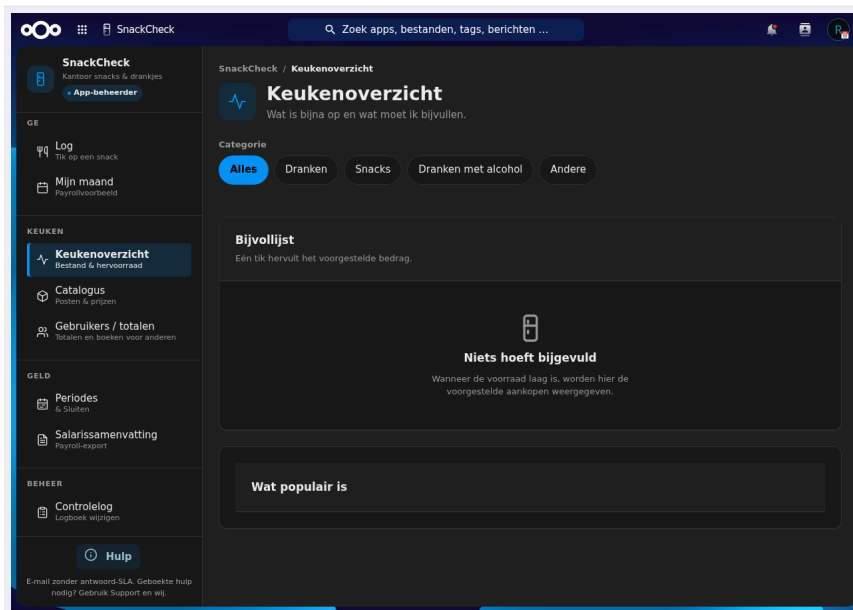
Artikel	Aantal	Totaal	Wanneer
Nüsse	1	1.20 €	2026-08-28 10:54
Mineralwasser (still) Vrij	1	Vrij	2026-08-28 10:45

Download PDF — personal overview for your records.

5 Kitchen and catalogue

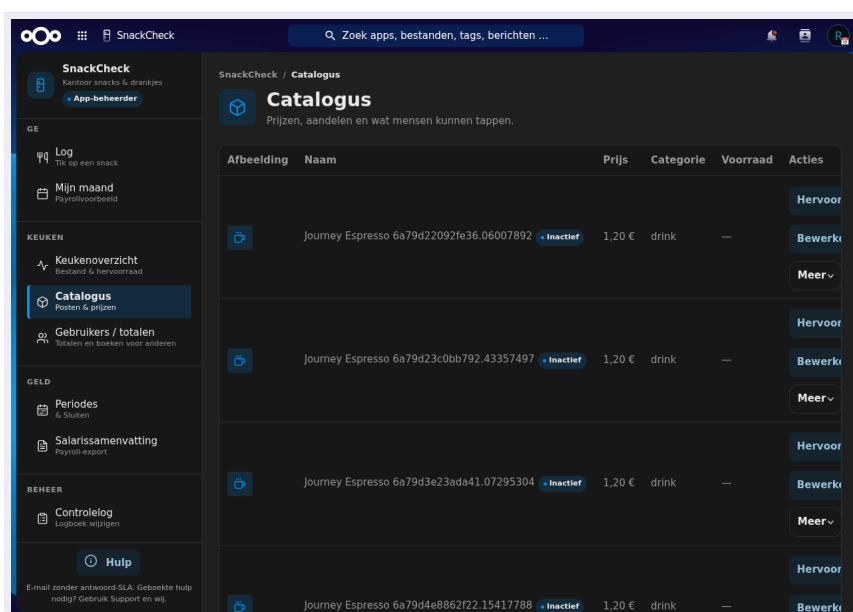
5.1 Kitchen overview

Kitchen shows popularity (7/14/30 days), refill hints and shopping list.



5.2 Catalogue

Add items: name, category (**Drink**, **Snack**, **Alcohol**, **Other**), price in cents, optional **Free**, par/stock, image, dietary tags.



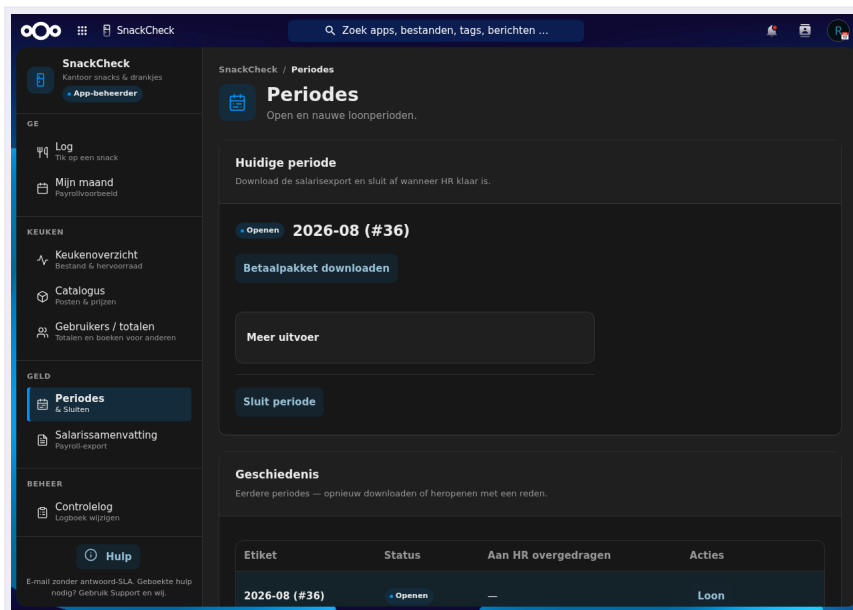
5.3 Users / totals

Per-person period totals; with **Privacy**, managers see totals only, app admins see details.

6 Periods and payroll export

6.1 Manage periods

Periods: **Open next period**, **Close** (with confirmation), **Reopen** (with reason), **Hand over to HR**.



6.2 Export

Payroll CSV/XLSX — cent-accurate, excluding hospitality and free items from personal payroll. No live DATEV posting.

6.3 Payroll overview

Payroll overview — aggregated by category and item.

7 Settings

Access Open or restricted; users/groups; app admins.

Subsidy & kitchens Monthly subsidy €; hospitality; multi-site.

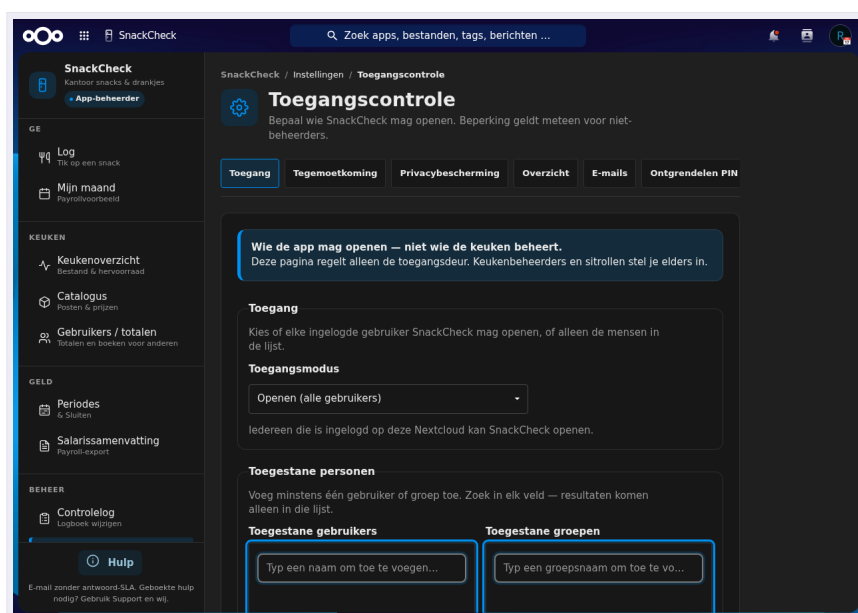
Privacy Totals only for managers.

Kitchen overview Time windows and refill horizon.

Reminder emails Pre-close digest; weekly refill mail.

Unlock PIN / QR For kitchen tablet.

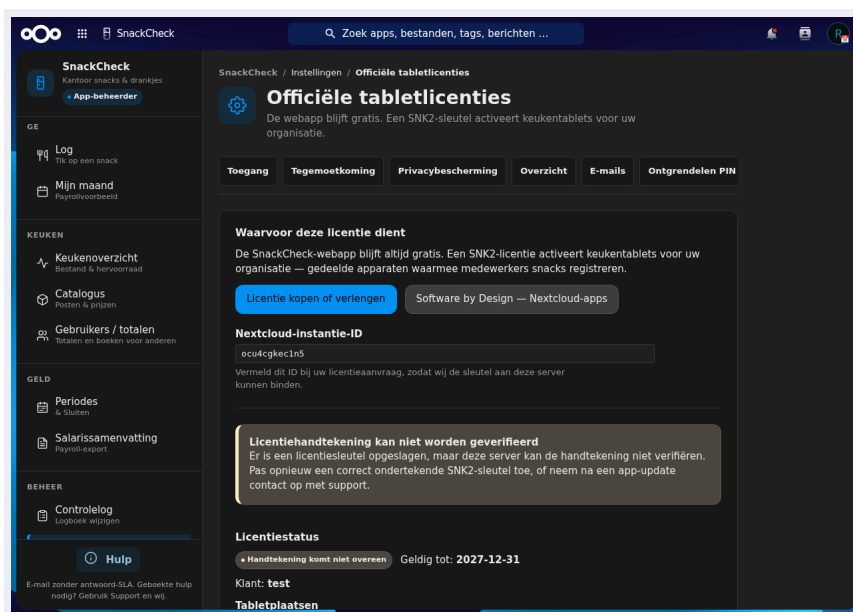
Official tablet licences SNK2 keys, register/revoke devices.



8 Kitchen tablet (companion)

The Android kitchen tablet is optional and requires an SNK2 device licence. The web app remains usable without a licence.

1. App admin: apply SNK2 key under **Official tablet licences**.
2. Register tablet, enter token `snkterm_...` in the kiosk app.
3. Set PIN or QR per person under **Unlock PIN / QR**.
4. At the fridge: unlock → book → automatic lock after idle.



Not a POS/cash register (TSE) — trust-based booking with export for HR only.

9 Errors, FAQ and glossary

Access denied Not on the allowed user/group list.

Period closed Wait for a new period or contact an admin.

402 / licence Tablet API only — web remains usable.

Unlock lockout Too many wrong PINs — progressive wait time.

9.1 Glossary

Period Payroll month for bookings and export.

Subsidy Monthly company allowance in cents.

Hospitality Company payment, not in personal payroll export.

SNK2 Licence key for registered kitchen tablets.

10 Accessibility

SnackCheck uses large tap targets at the fridge, contrast via NC tokens and keyboard use in forms. Tablet kiosk: focus on one-handed use and visible error text.

Over Software by Design

Software by Design ontwikkelt Nextcloud-apps voor organisaties die hun eigen data willen hosten — van tijdregistratie en projecten tot voorraad, wagenpark en klantrelaties. Elke app draait volledig op uw Nextcloud-instance; de webinterfaces zijn gratis (AGPL).

Bedrijf

- **Website:** <https://nextcloud.software-by-design.de/>
- **Partner & offertes:** <mailto:info@software-by-design.de>
- **Bug melden / verbetering voorstellen:** <mailto:dev@software-by-design.de>

Support & bijdragen

SnackCheck blijft gratis op uw Nextcloud (AGPL). Bugrapporten en zinnige ideeën via GitHub of e-mail horen bij open source-onderhoud — zonder gegarandeerde reactietijd.

In de app

Onder **Instellingen** → **Help & support** (navigatiechip kan nog **Support us** tonen) vindt u dezelfde opties als op onze website: partnerofferte, inrichting, feature-opdracht en vrijwillige steun.

Check Partner (factureerbaar)

Heeft uw organisatie planbare hulp met factuur nodig — inrichting, urenpakketten, prioritaire e-mail — kies **Check Partner**. Dat is een dienst met offerte en factuur, geen donatie.

- Pakketten en voorwaarden op de supportpagina: <https://nextcloud.software-by-design.de/nl/support/>
- Partnerofferte aanvragen: <mailto:info@software-by-design.de?subject=Partner-aanvraag>

Overige factureerbare opties

- **Inrichting & training** — remote setup of workshop voor uw team.
- **Feature-opdracht** — afgebakende wijziging met acceptatiecriteria en leverdatum.
- **Officiële mobiele & terminallicenties** — waar aangeboden voor SnackCheck; benoemde seats met factuur.

GitHub Sponsors (vrijwillig)

Vrijwillige steun zonder factuur-SLA — gewaardeerd, maar optioneel:

<https://github.com/sponsors/aSoftwareByDesignRepository>

Juridische opmerking

Deze handleiding vervangt geen juridisch, fiscaal of compliance-advies. Productnamen en merken van derden behoren toe aan hun respectieve eigenaren.